

THE TETLEY TRUST

ANNUAL REPORT AND ACCOUNTS

31 DECEMBER 2007

INDEPENDENT AUDITORS' REPORT

TO THE TRUSTEES OF THE TETLEY TRUST

We have audited the financial statements of the Tetley Trust on pages 5 to 14 for the year ended 31 December 2007, which comprise the statement of financial activities, the balance sheet and the related notes. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the charity's trustees, as a body, in accordance with section 44 of the Charities Act 1993. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

The trustees' responsibilities for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of trustees' responsibilities.

We have been appointed as auditors under section 43 of the Charities Act 1993 and report in accordance with regulations made under section 44 of that Act. Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Charities Act 1993 and whether the trustees' Annual Report is consistent with the financial statements. We also report to you if, in our opinion, the charity has not kept proper accounting records, or if we have not received all the information and explanations we require for our audit.

We read the other information contained in the trustees' report and consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements.

Basis of opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

INDEPENDENT AUDITORS' REPORT

TO THE TRUSTEES OF THE TETLEY TRUST

Opinion

In our opinion:

- the financial statements give a true and fair view in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the charity's affairs as at 31 December 2007 and of its incoming resources and application of resources for the year then ended;
- the financial statements have been properly prepared in accordance with the Charities Act 1993 and
- the information given in the trustees' report is consistent with the financial statements.

UHY Hacker Young LLP
Chartered Accountants
Registered Auditors

2008

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2007

Reference and administrative details of the charity

Full name of Trust:	The Charity of Charlotte Tetley in connection with Toc H
Registered address:	Attlee House 28 Commercial Street London E1 6LR
Trust deed made:	27 th April 1931
Registered charity number:	209122
Trustees:	The Venerable Peter Delaney MBE (Chairman) William Almond MBE Jean Harris Patrick Kelly Aderonke Kokoruwe Judy, Lady Moody-Stuart Stuart Morganstein Kenneth Prideaux-Brune Helal Rahman
Bankers:	National Westminster Bank 1 Mincing Lane London EC3M 3JH
Solicitor:	Cumberland Ellis Atrium Court 15 Jockey's Fields London WC1R 4QR
Auditor:	UHY Hacker Young LLP Quadrant House 17 Thomas More Street Thomas More Square London E1W 1YW
Investment adviser:	CCLA Investment Management Ltd 80 Cheapside London EC2V 6DZ
Principal officer:	Roland Smith CMG Clerk to the Trustees

TRUSTEES' REPORT (Cont'd)**FOR THE YEAR ENDED 31 DECEMBER 2007**

Structure, Governance and Management

The Tetley Trust was established in 1931. The original Trust Deed of 27 April 1931 was supplemented by Charity Commission Schemes dated 1 November 1966 and 5 November 1969. Under a Charity Commission Scheme of 12 October 2007, from 1 January 2008 the Tetley Trust is to be administered as one charity with the Wakefield (Tower Hill Trinity Square) Trust and the Lady Wakefield Benevolence Charity, under the name of the Wakefield and Tetley Trust, registered charity number 1121779. This report, covering the year ending 31 December 2007, is therefore the last annual report of the Tetley Trust.

The Charity Commission Scheme of 1 November 1966 provided that the Trustees of the Tetley Trust should be the Trustees for the time being of the Wakefield (Tower Hill Trinity Square) Trust. At the end of 2007 there were nine Trustees. No new Trustees were appointed during the year. One Trustee, Mr Peter Bowring, resigned with effect from 9 January. The Trustees would like to place on record their appreciation of the valuable service given by Peter Bowring as a Trustee over many years, particularly while he was chairman of the Board.

The Trust office, in Attlee House, Toynbee Hall, Commercial Street, Tower Hamlets, will in the future be the office of the Wakefield and Tetley Trust. This office is staffed by two part-time employees, the Clerk to the Trustees and the Grants Officer (at present Mr Roland Smith and Ms Elaine Crush). The staff have been responsible for all day-to-day administrative matters, and for making recommendations to the Trustees, but all significant decisions have been taken by the Board of Trustees.

Objectives and Activities

The Trust Deed provided that the Trust should use its building (originally 42 Trinity Square London EC3, but now 43 Trinity Square EC3) and funds:

- as a residence for the clergy of All Hallows by the Tower;
- as a canteen for poor young men and women;
- as a club room for the various activities of the church in connection with the parish of All Hallows by the Tower or Toc H;
- as a lecture or meeting room for the people of the parish or Toc H;
- for any other purely charitable purpose in connection with the parish or Toc H.

43 Trinity Square is used as a residence for the clergy of All Hallows, and the income of the charity has been used to make grants for the charitable work of the parish of All Hallows by the Tower and of Toc H. The strategy of the Trustees has been to use the whole of the Charity's income each year, and to maximise the proportion of that income used for grant-giving, while ensuring that the Charity was efficiently administered and its investments properly safeguarded.

TRUSTEES' REPORT (Cont'd)**FOR THE YEAR ENDED 31 DECEMBER 2007**

Achievements and Performance

The Trust has aimed to use the whole of its income each year, with the maximum proportion possible going towards grant-giving. In 2007, this objective was achieved. A total of £40,000 was paid out in grants (which was the budgeted figure), compared with an income of £46,486. Of this total, 50% was given to Toc H, and 50% to All Hallows. A further £4,092 was spent on the maintenance and insurance of 43 Trinity Square, while £1,207 was spent on governance costs. Grants paid during the year are shown in note 10. No new grant commitments were made during the year.

Financial Review

The financial position which the Trust is passing on to the Wakefield and Tetley Trust is strong. The total level of reserves is at present £591,666. The Trust's assets, in the form of property and securities, have been held to produce income for grant-giving. The Trustees can confirm that the assets being passed to the Wakefield and Tetley Trust will be amply sufficient to meet all commitments. All rents receivable were paid promptly during the year. There are no outstanding arrears, and income from this source was exactly in accordance with the budget.

Under the Trust Deed Trust monies could be invested in any investments in which trusts are legally authorised to invest, except real securities in Ireland. The Trust's reserves were held in the COIF Fixed Interest Fund, managed by CCLA Investment Management Ltd. The Trustees are satisfied with the published objectives of this Fund, and with the performance of the Fund against those objectives.

Ethical Investment

COIF Charity Funds are promoted as responsible funds that consider the economic, social and environmental impacts of the companies in which the Funds invest. The Funds avoid direct investment in armaments, gambling and tobacco, and also have a proactive engagement policy on such issues as supply chain management, environmental impacts, human rights and labour standards.

Reserves Policy

The Trustees' policy has been that the general funds not committed for the forthcoming periods or invested in intangible fixed assets should be sufficient to continue the current activities of the Trust in the event of a drop in income. It is their intention that this should also be the policy of the Wakefield and Tetley Trust.

TRUSTEES' REPORT (Cont'd)**FOR THE YEAR ENDED 31 DECEMBER 2007**

Risk Management

The Trustees have assessed the major risks to which the Trust is exposed, particularly those relating to the operations and finances of the Trust, and are satisfied in general that systems are in place to protect its grant-making activities and to guard against the possibility of fraud.

Statement of Trustees' responsibilities

Charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the charity's incoming resources and application of resources during the year and of its state of affairs at the end of the year. In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the charity's assets and hence for taking reasonable steps for the prevention and detection of fraud and breaches of law and regulations.

Statement of disclosure to auditor

So far as the Board of Trustees is aware:

- a) there is no relevant audit information of which the charity's auditors are unaware; and
- b) they have taken all steps that they ought to have taken as trustees and in order to make themselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

Approved by the trustees on 17 March 2008 and signed on their behalf by:

Peter Delaney
Chairman

William Almond
Trustee

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2007

	Notes	Income Fund £	Capital Fund £	2007 Total £	2006 Total £
Incoming resources					
Incoming resources from generated funds:					
Rental income	7	42,616	-	42,616	42,616
Investment income	8	3,870	-	3,870	3,815
		<hr/>	<hr/>	<hr/>	<hr/>
Total incoming resources		46,486	-	46,486	46,431
		<hr/>	<hr/>	<hr/>	<hr/>
Resources expended					
Charitable activities:					
Maintenance of properties	9	4,092	-	4,092	6,120
Grant giving activities	10	-	-	-	40,436
Governance costs	11	1,207	-	1,207	1,334
		<hr/>	<hr/>	<hr/>	<hr/>
Total resources expended		5,299	-	5,299	47,890
		<hr/>	<hr/>	<hr/>	<hr/>
Net (outgoing)/incoming resources before other recognised gains and losses		41,187	-	41,187	(1,459)
		<hr/>	<hr/>	<hr/>	<hr/>
Other recognised gains and losses:					
Gains and losses on investment assets		(542)	(71)	(613)	(3,107)
		<hr/>	<hr/>	<hr/>	<hr/>
Net movement in funds		40,645	(71)	40,574	(4,566)
		<hr/>	<hr/>	<hr/>	<hr/>
Reconciliation of funds					
Fund balances brought forward as restated		18,742	532,350	551,092	555,658
		<hr/>	<hr/>	<hr/>	<hr/>
Fund balances carried forward		59,387	532,279	591,666	551,092
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

All incoming resources and resources expended derive from continuing activities.

BALANCE SHEET AS AT 31 DECEMBER 2007

	Notes	2007	2006
		£	as restated £
Fixed assets			
Tangible fixed assets	2	4,545	6,058
Investment properties	3	525,000	525,000
Other investments	4	63,098	63,711
		<hr/>	<hr/>
Total fixed assets		592,643	594,769
Current assets			
Debtors		9,988	3,613
Short term deposits		8,460	8,437
Cash at bank and in hand		6,693	10,344
		<hr/>	<hr/>
Total current assets		25,141	22,394
Liabilities			
Creditors: amounts falling due within one year	5	(26,118)	(66,071)
		<hr/>	<hr/>
Net current liabilities		(977)	(43,677)
		<hr/>	<hr/>
Net assets		591,666	551,092
		<hr/> <hr/>	<hr/> <hr/>
The funds of the charity:			
Capital fund	6	532,279	532,350
Income fund	6	59,387	18,742
		<hr/>	<hr/>
Total charity funds		591,666	551,092
		<hr/> <hr/>	<hr/> <hr/>

The accounts on pages 5 to 14 were approved by the Trustees on 17 March 2008 and were signed on their behalf by:

Peter Delaney - Chairman

W Almond - Trustee

NOTES TO THE ACCOUNTS - 31 DECEMBER 2007

1. Accounting policies

a) Basis of preparation

The financial statements have been prepared under the historic cost convention, with the exception that investments are included at market value. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued in March 2005 and applicable UK Accounting Standards and the Charities Act 1993.

b) Incoming resources

Rental income from all properties and investment income are recognised when the charity has entitlement to the resources and to the extent that the resources will be received.

c) Resources expended and irrecoverable VAT

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Grants payable are payments made to third parties in the furtherance of the charitable objectives of the Trust. The grants are charged in the year when formally awarded by the Trustees and communicated to the recipient irrespective of the period covered by the grant as they are regarded by the Trustees as financial obligations.

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

d) Allocation of overhead and support costs

Overhead and support costs are allocated first between charitable activity and governance. Overhead and support costs relating to charitable activities are apportioned based on the value of individual grant awards made. The allocation of overhead and support costs is analysed in note 9.

e) Charitable activities

Costs of charitable activities include grants and maintenance of properties. Included within the costs is an apportionment of overhead and support of costs, as shown in note 9.

f) Governance costs

Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to statutory audit and legal fees together with an apportionment of overhead and support costs.

NOTES TO THE ACCOUNTS - 31 DECEMBER 2007

g) Tangible Fixed assets

Office equipment, defined as those assets with an ongoing use to the Trust, are shown at cost and written off over their useful lives.

Depreciation is calculated to write off the cost of fixed tangible assets by equal annual instalments over their estimated useful lives at the following rates:

Office equipment - 25% reducing balance

h) Investment Properties

Investment properties are shown in the accounts at their market value based on the last independent revaluation in 2003 and are held for the long term to provide income for future grant payments.

i) Investments

Investments, which are held for the purposes of income generation, are stated at market value at the balance sheet date. Any unrealised gains/(losses) from the change in market value at the balance sheet date are recognised in the statement of financial activities. Any realised gains or losses from the disposal of investments in the year are recognised immediately in the statement of financial activities.

j) Cashflow statement

The trust has taken advantage of the exemption permitted by FRS 1 whereby a cashflow statement need not be prepared by a small entity as defined in the Companies Act 1985.

k) Fund accounting and prior year adjustment

The Settled Fund and the General Fund have been renamed the Capital Fund and the Income Fund respectively to be aligned with the reserves in the Wakefield Trust in advance of the merger with that Trust on 1 January 2008.

As explained in note 6, the opening balances of the funds have been restated to reflect the investment of the capital of the trust in the property at 42 Trinity Square.

The Capital Fund represents part of the original balance donated by Charlotte Tetley in the Trust Deed of 1931. The capital is invested in property and in a unit trust fund with income being distributed to Toc H and All Hallows Church in accordance with the terms of the original Trust Deed.

The Income Fund represents the unrestricted funds of the Trust, with all income generated being spent in accordance with the terms of the Trust Deed.

NOTES TO THE ACCOUNTS - 31 DECEMBER 2007

2.	Tangible fixed assets	Fixtures & fittings £
	Cost or valuation	
	As at 1 January 2007	17,112
	Additions	-

	As at 31 December 2007	17,112
		=====
	Depreciation	
	As at 1 January 2007	11,054
	Charge for the year	1,513

	As at 31 December 2007	12,567
		=====
	Net book value	
	31 December 2007	4,545
		=====
	31 December 2006	6,058
		=====
3.	Investment properties	Freehold property £
	Cost or valuation	
	As at 1 January 2007	525,000
		=====
	As at 31 December 2007	525,000
		=====
	Historic cost	560
		=====

All fixed assets are used in direct furtherance of the Charity's objects.

The freehold property was re-valued by Lambert Smith Hampton, Consultants Surveyors and Valuers as at 15 December 2003 on the basis of market value. The Trustees are not aware of any material changes to the property's value since this date.

NOTES TO THE ACCOUNTS - 31 DECEMBER 2007

4. Investments

	Market value 31.12.06 £	Additions £	Disposals £	Revaluation £	Market value 31.12.07 £
Capital fund					
5,752.99 COIF Charities					
Fixed Interest Fund Shares	7,350	-	-	(71)	7,279
Income fund					
44,118.53 COIF Charities					
Fixed Interest Fund Shares	56,361	-	-	(542)	55,819
	63,711	-	-	(613)	63,098
	=====	=====	=====	=====	=====
Historical cost	69,621				69,621
	=====				=====

5. Creditors: amounts falling due within one year

	2007 £	2006 £
Grants payable (note 10)	-	40,000
Rent received in advance	17,158	17,158
Rent deposit	8,460	8,412
Other creditors	500	501
	26,118	66,071
	=====	=====

NOTES TO THE ACCOUNTS - 31 DECEMBER 2007

6. Funds

	Balance at 31 December 2006 as previously stated £	Prior Year Adjustment £	Balance at 31 December 2006 as restated £	Incoming resources £	Resources expended £	Gains and losses £	Fund as at 31 December 2007 £
Income Fund	543,742	(525,000)	18,742	46,486	(5,299)	(542)	59,387
Capital Fund	7,350	525,000	532,350	-	-	(71)	532,279
Total funds	551,092	-	551,092	46,486	(5,299)	(613)	591,666

The prior year adjustment represents the proper allocation of the Trust's investment in 42 Trinity Square to the Capital Fund.

7. Rental income

Income is generated from the freehold properties owned by the Trust, namely 42 Trinity Square (owned partly by the Trust and partly by the Wakefield Trust), and the basement of 43 Trinity Square, both in London, which together generate for the Trust an annual rent of £ 42,616 (2006: £ 42,616).

8. Investment income

	2007 £	2006 £
Dividends	3,591	3,591
Interest on cash deposits	279	224
	<u>3,870</u>	<u>3,815</u>
	=====	=====

NOTES TO THE ACCOUNTS - 31 DECEMBER 2007

9. Allocation of support costs and overheads

Cost type	Total allocated	Governance	Charitable activities	Basis of apportionment
	£	£	£	
Insurance	2,027	-	2,027	Direct
Cleaning	552	-	552	Direct
Depreciation	1,513	-	1,513	Direct
	-----	-----	-----	
	4,092	-	4,092	
	=====	=====	=====	

The total support cost attributable to charitable activities is then apportioned pro rata to the number of grants awarded as shown in the table below:

	£
Maintenance of properties	4,092
Grant funded activity	-

	4,092
	=====

10. Grants for charitable purposes

	Outstanding obligations at 31 December 2006	Approved in the year	Paid in the year	Outstanding obligations at 31 December 2007
	£	£	£	£
Grants for charitable purposes	40,000	-	(40,000)	-
	=====			=====
Included in creditors				
due within one year (note 5)	40,000			-
due after one year	-			-
	-----			-----
	40,000			-
	=====			=====

NOTES TO THE ACCOUNTS - 31 DECEMBER 2007

10. Grants for charitable purposes (cont)

	2007		2006	
	Paid £	Approved £	Paid £	Approved £
All Hallows Church	20,000	-	20,018	20,000
Toc H	20,000	-	19,627	20,000
	-----	-----	-----	-----
	40,000	-	39,645	40,000
	=====	=====	=====	=====

11. Governance costs

	2007 £	2006 £
Audit	1,207	738
Bank charges	-	16
Office expenses	-	580
	-----	-----
	1,207	1,334
	=====	=====

12. Trustees remuneration and staff costs

None of the trustees receive any remuneration from the charity and no expenses were reimbursed to them during the year.

The Trust does not have any employees. However, staff from the Wakefield Trust are utilised to help administer the Trust's affairs.

13. Connected charities and post balance sheet merger

The Tetley Trust is administered jointly and shares an office with the Wakefield (Tower Hill) Trust. During the year an amount of £26,016 (2006: £26,016) was paid by the Wakefield Trust to the Tetley Trust as rent in respect of the proportion of 42 Trinity Square owned by the Tetley Trust, since the tenant pays the rent for the entire property to the Wakefield Trust. At the year end £13,008 (2006: £13,008) had been paid in advance. Debtors £9,988 (2006: Debtor of £3,613) includes amount owed by the Wakefield Trust, £1,662 relating to overpayment of rental arrears on 42 Trinity Square and £11,650 relating to grants paid.

On 1 January 2008 under a scheme approved by the Charity Commission, the assets and liabilities and undertakings of the Tetley Trust were merged with the Wakefield Trust.

14. Analysis of net assets between funds

	Income fund £	Capital fund £	Total £
Tangible fixed assets	4,545	-	4,545
Investment properties	-	525,000	525,000
Other investments	55,819	7,279	63,098
Current assets	25,141	-	25,141
Current liabilities	(26,118)	-	(26,118)
	-----	-----	-----
Fund balances at 31 December 2007	59,387	532,279	591,666
	=====	=====	=====

NOTES TO THE ACCOUNTS - 31 DECEMBER 2007

15. **Capital commitments**

At 31 December 2007 and 2006 the charity had no capital commitments.